

## **Versailles-Woodford County Parks and Recreation July 13, 2020 Board Meeting**

### Agenda items:

1. Approval of minutes June (attached)
2. Long range planning committee recommendation regarding Big Spring Park design
3. Report on KYSafe health and safety program performed at Falling Springs
4. Hand sanitation stations in parks
5. Update on operations related to re-opening
6. June month end and year end financials
7. New business

# Versailles-Woodford Co Parks and Recreation

## MINUTES

JULY 13, 2020

6:30 PM

FALLING SPRINGS

<b>TYPE OF MEETING</b>	Regular Meeting
<b>ATTENDEES</b>	M. Wood, D. Lodmell, T. Shelters, A. Keith, C. Stoudt, J. Gay, K. O'Reel

### Agenda topics

#### APPROVAL OF MINUTES FROM JUNE

<b>DISCUSSION</b>		
	Motion to approve M. Wood, 2 <sup>nd</sup> D. Lodmell. All voted in favor of motion	
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

#### LONG RANGE PLANNING COMMITTEE RECOMENDATION

<b>DISCUSSION</b>		
	Bill presented the board with the concept plan for Big Spring Park. Recommendation by the Long-Range planning committee to approve the concept plan. Motion by K. O'Reel to accept the committee recommendation and adopt the concept plan for Big Spring Park, 2 <sup>nd</sup> by M. Wood. All voted in favor of the motion.	
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

#### REPORT ON KYSAFE PROGRAMS AT FALLING SPRINGS

<b>DISCUSSION</b>		
	Rich informed the board regarding 2 recent KYSafe programs that were conducted at Falling Springs to identify any OSHA issues. The health program ID the need for eye wash stations that were needed in the janitor closet and on the pool deck where chemicals are mixed. The safety side ID some electrical outlets that needed new covers and addressed monthly checks of fire extinguishers.	
<b>CONCLUSIONS</b>		

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

### HAND SANITATION STATIONS IN PARKS

DISCUSSION		
	Rich informed the board he had purchased a couple hand sanitation stations for county park and big spring park from our playground provider. Each station holds 28 oz bottles and secure with locked box. Stations are scheduled to arrive this week.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

### UPDATE ON OPERATIONS RELATED TO RE-OPENING

DISCUSSION		
	Falling Springs has posted signs related to Gov orders to wear a mask while entering our walking thru the building. Orders clearly state that while exercising or swimming masks do not need to be worn. Rich stated he has posted the signs but informed all staff we will not refuse entry to a person not wearing as mask as the lobby and hallway do provide for 6 ft distancing and I do not want to create a situation where staff is having to confront a person trying to create an issue.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

### MONTH END AND YTD FINANCIALS

DISCUSSION		
	Board reviewed. Rich noted that our year end we finished \$4,600 in red which with all things considered this year and the loss of nearly 3 months of all revenue and extremely lower pool sales.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

**NEW BUSINESS**

<b>DISCUSSION</b>		
<p>J. Gay stated that a yearly review of the Executive Director position had not been completed for the past several years and asked that the personnel committee consisting of D. Lodmell, A. Keith and J. Gay meet to discuss and write a review. J. Gay stated that Rich Pictor has specifically asked for the review to be conducted so that if there are areas of improvement needed, he could address them.</p>		
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>


<b>OBSERVERS</b>	
<b>RESOURCE PERSONS</b>	
<b>SPECIAL NOTES</b>	Motion to adjourn: D. Lodmell, 2 <sup>nd</sup> M. Wood