

**Versailles-Woodford County Parks and Recreation  
January 10, 2022 Board Meeting  
Via Zoom video call 6:30 pm**

Agenda items:

1. Approval of minutes December (attached)
2. Update on accounting & HR coordinator position
3. Update credit card and bank authorizations
4. Approval of quote to purchase and plant trees at the WC Park dog park
5. Huntertown National Trust for Historic Preservation African American Heritage  
Grant
6. 22-23 budgeting
7. Financials December MTD & YTD
8. New business

# JANUARY MINUTES

## Versailles Woodford County Parks and Recreation

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January 10, 2022, 6:30 pm

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### In Attendance

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Due to high Covid-19 transmission rates this meeting conducted via zoom video conference

D. Lodmell, J. Gay, G. Cole, K. O'Reel, M. Wood, T. Shelters, D. Gill, A. Keith, C. Stoudt, S. Finney

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### Approval of Minutes

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Motion to approve December minutes K. O' Reel, 2<sup>nd</sup> M. Wood. All voted in favor

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### Update on accounting and HR coordinator position

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Rich announced to the board that he has hired Justin Woodside to fill the vacant position of Heather Major. The board reviewed Justin resume while Rich explained Justin comes to us from KY department of revenue where he has worked for 15 years in various auditing positions. Justin has a degree in accounting from UK and is a local Woodford County residence. Justin will begin work January 17.

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### Credit Card authorization

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Rich asked the board to approve obtaining a department issued credit card in Justin name. Card will be used for department only purchases that must be made online. All purchases follow the same procurement policies and must have receipt attached and have prior approval from Executive Director. The spending limit on Justin card will be \$5,000. The card issued to Heather Major has been cancelled.

Motion to approve: M. Wood, 2<sup>nd</sup> D. Lodmell – All voted in favor

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### Authorized check signor

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Rich asked the board to approve Justin Woodside to be an official signor of all department checks. Rich explained that all our checks require 2 signatures when issued.

Motion to approve: S. Finney, 2<sup>nd</sup> D. Lodmell – All voted in favor

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### Approval to purchase tree for Woodford Co. Dog park

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Rich asked the board to move forward with purchasing five (5) Kentucky native trees to be planted at the dog park. Rich explained that since we are in the planting season now it makes more sense to purchase than to wait another full year in the next budget cycle. Rich presented the board with a quote from Hauling Ash Tree Company totaling \$3,300 for 5 trees 1.25" – 2" in caliper and height of between 4' to 8'.

C. Stoudt suggested placing temporary fencing around the trees during first year to keep dogs from urinating on trees as recommended by tree company.

Motion to approve: S. Finney, 2<sup>nd</sup> C. Stoudt – All voted in favor.

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## Huntertown Park committee request to apply for grant

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Sioux Finney explained to the board the Huntertown Committee would like approval to apply for a grant from the National Trust for Historic Preservation African American Heritage Grant. This will grant will assist in current interpretive signage work being done in conjunction with UK and Ruggles as well as help in creation of website.

Motion to approve committee to apply for grant: K. O'Reel, 2<sup>nd</sup> G. Cole – All voted in favor

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## 22-23 Budgeting

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Rich explained that he will soon begin work on the 22-23 budget. If board members have any capital projects they wanted included or explored to please contact Rich.

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## Financials

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The board reviewed the month ending December financials and the year-to-date financial statement

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## New Business

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None

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## Motion to adjourn

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D. Lodmell, 2<sup>nd</sup> D. Gill – all voted in favor

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## Next Meeting

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February 14, 2022, 6:30 pm. (Status of meeting in person or virtual TBD based on current covid-19 rates)